

ST. MARTIN'S EPISCOPAL CHURCH
VESTRY MEETING Unapproved
December 20, 2010

PRESENT: The Rev. Jon Hall, Rich Luebcke (Sr. Warden), Sherrie Algren (Jr. Warden), Steve Gillies (Treasurer), Debbie Marx (Clerk), Jeanne King, Steve Young, , Heidi Gioia, Larry Cornelius, Bob Buehler, Doug Edmonson, Mary Drastal

ABSENT: Carrie Morrison

Opening Prayer:

6:00pm

The Vestry Meeting was opened with prayer, led by Mary D.

Rich L. facilitated the start of the meeting, as Rev. Jon was going to be late.

Approval of November 29, 2010 Vestry Meeting Minutes:

Jeanne K. (as acting clerk for November meetings) will amend the minutes and distribute.

Amend 2nd bullet point in the Rector's Report

Amend 3rd bullet point in the Christian Formation Report

Larry C. moved to accept the November 29, 2010 minutes with noted changes. Bob B. seconded. The meeting minutes, were approved by all.

Treasurer Report:

Steve G. presented the November, 2010 Financial Reports. Larry C. moved to approve the monthly report. Sherrie A. seconded. Approved by all.

Proposed Budget:

Steve G. presented the 2011 Budget Proposal. There are two different proposals on the table. Projected Budget and Alternative Projected Budget.

We had a lengthy discussion on having a balanced vs unbalanced budget.

Mary D. reported that pledges in are 144 pledging units for \$375,434. Pledges are 22% over 2010 budgeted amount.

We discussed various line items and adjusted accordingly.

Discussed how to present the budget to the congregation on Jan 9 & 16.

Discussed how to calculate the plate offering amount. It was decided to use 14% due to the past history.

The vestry decided to report to the congregation a 2011 Budget with a \$27,755 budget deficit.

The meeting took a break for 10 minutes.

Ministry Reports:

Parish Life/Stewardship

Mary D. gave a Stewardship update. Distributed her report which will be part of these minutes.

2011 Pledge facts:

144 pledging units for 2011 125 units for 2010
\$375,434 for 2011 \$312,435 for 2010
33 pledges are unchanged
66 pledges increased
14 pledges decreased
28 new pledges
11 pledges are outstanding

Parish Life: Trivia Night scheduled for Feb 18.

ECW Cookie Exchange: 20 people attended with 1 new member

ECW will be making a donation to the HVAC fund.

Rev. Jon inquired where the monies were deposited.

It was discussed that the Vestry will decide where the proceeds from the Trivia Night will be placed.

Outreach

Jeanne K. presented a report on the Outreach Committee. There was 100% participation in the St. Nicholas Event thru the Circle of Concern. Larry C. and Mike Reeves delivered the gifts.

Dana Griggs delivered the gifts to the Episcopal City Mission.

Scholarship program: The committee decided to solicit money from the parish after the scholarship is awarded.

Jan 13, 2011 3-7pm Blood drive in the parish hall

Garage Sale

No updates at this time. We should get more information at the January and February meeting.

Christian Formation

Heidi G. reported on the Christian Formation committee. The report is attached and is considered part of these minutes.

Larry C. reported on the guest speakers for the Adult Education hour.

Sr. Warden Report:

Rich L. presented the slate for 2011 Vestry elections.

Candidates to date include:

Tom Baranowski

Barbara Bartelsmeyer

Larry Cornelius

Jane Klieve

Mary Pomeroy

Tom Soule

Ralph Trieschmann

Rev. Jon requested that he be given all names to insure the eligibility of all candidates per the canons of the church

Jr. Warden Report:

Sherrie A. presented her report. The report is part of these minutes by attachment.

Rector Report:

Rev. Jon gave several pastoral updates.

Discussed Janice Greenbaum's employment status. Currently she is compensated as an employee and contract employee. She needs to move out of the contract employee status due to possible IRS violations. Rev. Jon will discuss with her in early January about executing a letter agreement describing her position and her hours of employments.

Earl Naylor salary range is computed on the Organist Guild guidelines.

Items 4 & 5 on the Agenda (Sextons in 2011 & 2011 Youth Director) were previously discussed during the budget proposal.

Personnel Policy Feedback: Rich L advised the Section 7, P. 5 and 8, P.5 need to be addressed.

They pertain to the working hours and paid holiday for the staff. We will address in January.

We will need to update the current policies.

Employee Christmas bonus: The church secretary will be in the office Dec. 29 & 30 only. We are giving the staff Dec 26 & 27 paid holidays. Rev. Jon inquired if we could give each of the staff members a Christmas bonus. Doug E. moved we approve a \$50.00 bonus gift card from the priest's discretionary fund. Mary D. seconded. Approved by all.

Continuing education request 2010/2011: Rev. Jon advised he didn't take any continuing education during 2010. He has requested to take a doctoral program on preaching in Suwannee (spelling please!!) in South Central Tennessee. Jon plans to make a visit after the holidays. Jon requested that 2 days from the unused time for 2010 are added to 2011 plus 1 extra week.

Larry C. made a motion to move 1 week from 2010 to carry over to 2011 for Rev. Jon's continuing education. Doug E. seconded. Approved by all.

Care & Counseling Space Agreement. Copy was distributed and should be filed in the Vestry Manual.

Stay over's for Jan. & Feb. Rev. Jon has received 12 invitations from parishioners for a stay over.

Old Business:

Recent worship feedback: Discussed the Thanksgiving Day service, Advent 1, and Bishop's visit.

New Business:

Space usage policies feedback: We will discuss during the January meeting.

Diocesan Assessment: This was discussed during the budget proposal.

Calendar:

Vestry retreat dates? Possibly Feb. 2 or 12. Will be offsite. Rev. Jon will plan

Office closed Jan 3 & 17

Epiphany Service, Jan 6, 6:30pm

Budget presentation to congregation Jan 9, 9:00am & 16, 11:30am services

Executive Committee meeting Jan 19

The Rev. John Musgrave Sunday Jan 23, 9:00 and 10:15am

Annual Parish Meeting Jan 30 and baptism

Trivia Night Feb 18

Rev. Jon closed the meeting in prayer.

Respectfully submitted:

Debbie Marx

Vestry Clerk